

# Student Code of Conduct

## Guidelines for Student Right and Responsibilities

2021 – 2022



1929 N. Stone Avenue  
Tucson, AZ 85705



1915 E. 36<sup>th</sup> St.  
Tucson, AZ 85713



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NON-DISCRIMINATION STATEMENT Tucson Youth Development does not discriminate on the basis of race, color, religion/religious beliefs, sex, gender, gender identity, age, national origin, sexual orientation, creed, citizenship status, marital status, political beliefs/affiliation, disability, home language, or family, social, or cultural background in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title VI, Title VII, Title IX, Section 504, and Americans with Disabilities Act may be referred to Tucson Youth Development, Executive Director 1901 N. Stone Avenue, Tucson, Arizona 85705, (520) 623-5843 or to the Office for Civil Rights, U.S. Department of Education, 1244 Speer Boulevard, Denver, Colorado 80204. See Board Policies AC “Non-Discrimination,” and ACA “Sexual Harassment” for more information.

## CODE OF CONDUCT

Appropriate student behavior is essential in an educational environment to support learning. We believe that every student has the right to obtain an education in a safe learning environment, and that no student has the right to interfere with the learning of another student.

Any ACE/YW Charter High School student who commits any of the following acts or actions is subject to disciplinary action, which may include immediate suspension and/or expulsion from the ACE/YW Charter High School.

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- ❖ **Weapons:** Knowingly possesses, handles, transfers, receives, conceals, sells, or uses, any weapon that may be used for attack or defense which is capable of causing death or serious injury. Items always classified as weapons are any type of gun, knife, nunchaku, explosive or poison gas. Additionally, any object intentionally used to threaten or harm another may be classified as a weapon for purposes of this policy.
  - ❖ **Dangerous or Prohibited Objects:** Knowingly possesses, handles, transfers, receives, conceals, sells, or uses, any dangerous object which may unnecessarily expose a person to a risk of harm or injury. Some examples of dangerous objects are: bb/pellet guns, toy or imitation weapons, brass knuckles, flammable liquids, bullets, clubs, and razor blades. Having any other object which would not belong at school or a school activity. Some examples of prohibited objects are: matches and/or lighters, e- cigarettes, ordinary pocket knives, firecrackers, and smoke or stink bombs.
  - ❖ **Harassment:** Harassment includes a range of offensive behaviors intended to disturb, upset, or intimidate another person. These behaviors are commonly repetitive and unwelcome to the person they are used against. Sexual harassment refers to persistent and unwanted sexual advances. It involves unwanted and unwelcome words, deeds, actions, gestures, symbols or behaviors of a sexual nature that cause the person to feel uncomfortable. Incidents of harassment should be reported to school administrators or any school faculty or staff member.
  - ❖ **Bullying:** Bullying behavior is defined as repeated and systematic intimidation, harassment, or attacks on any person or person by individuals or groups of students. Bullying behaviors include, but are not limited to: physical violence, verbal taunts, name-calling and put-downs, threats, extortion or theft, property damage, or exclusion from a peer group. Incidents of bullying should be reported to school administrators or any school faculty or staff member.
  - ❖ **Physical Assault:** Intentionally, knowingly, or recklessly causing any physical injury to another person.
  - ❖ **Fighting:** Mutual participation in an incident involving physical violence.
  - ❖ **Verbal Assault:** Verbally threatening or provoking another individual with the intent to injure.
  - ❖ **Arson:** Any attempt to start a fire or to burn school property.
  - ❖ **Drugs:** Any possession or use, to include being under the influence of, sale or transfer or any type of illegal substance or drug, or substance presented or used as a drug, or possession of items used for drug use (paraphernalia) at school activities or within a drug free school zone. **All prescribed drugs should be checked-in with the school office and must be in original bottle/packing.**
  - ❖ **Alcohol:** Any possession or use of alcohol within a drug free school zone.

restitution

- ❖ **Tobacco:** Possession, use or transfer of any type of tobacco, nicotine containing product, or device that emits smoke, combusts or vaporizes, such as cigarettes, e-cigarettes, vaporizers, cigars, nicotine gum, or chewing tobacco, within a drug free school zone.
  - ❖ **Extortion/Robbery:** Any attempt to receive favors or property of others by forces or threats on or off school property.
  - ❖ **Theft:** Stealing property from the school or any individual.
  - ❖ **Forgery:** Copies, plagiarizes, modifies, or falsifies signatures or information on any school document or assignment.
  - ❖ **Damage to School Property:** Any destructive attempt to damage or deface school property or another person's property on school property or during a school activity may be responsible for
  - ❖ **Discrimination:** Favor or disfavor based on race, national origin, color, gender, religion, sexual orientation, and/or disability. Harassment which is based on any one or more of these factors is discrimination; e.g. sexual harassment.
  - ❖ **Insubordination:** Defiance towards any staff member.
  - ❖ **Disruption of the School Process:** Knowingly causing a disturbance and disrupting the education of students.
  - ❖ **Libel and Slander:** Intentionally saying or writing harmful or false remarks about any person.
  - ❖ **Obscenity/Profanity:** Using an inappropriate language or gesture in the school setting or school activities.
  - ❖ **Dress Code:** Inappropriate dress as defined by the school dress code (see specifics).
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## DRUG AND/OR ALCOHOL USE

Help is available for students experiencing problems related to drug and/or alcohol use. Students experiencing these problems may contact the Student Support Coordinator for information and/or referral to an outside service provider. Communication with the counselor regarding these issues will be confidential except for communication meeting the State of Arizona mandatory reporting law.

## **DUE PROCESS**

Any student facing a suspension or expulsion will be provided basic due process as a legal safeguard to protect the constitutional rights of the student and his or her parents/guardians. Expulsion is the permanent withdrawal of the privilege of attending any school in the District unless the Executive Director reinstates the privilege.

Due Process for Students with an IEP or 504 Plan Information about IDEA, IEPs, and 504 Plans is at Exceptional Education Department of Tucson Youth Development. Students with disabilities under Section 504 or IDEA (and students suspected of having a disability) may be disciplined in the same manner as any other student and may be suspended for up to 10 cumulative days of school per school year. If a suspension beyond 10 cumulative days is contemplated, special procedures must be followed. A manifestation determination conference must be held by the 10th day of suspension, but should happen as soon as possible based on parent/guardian/staff availability. If the manifestation determination concludes that the student's behavior is a manifestation of the student's disability, then no further disciplinary action can be taken. The 504 or IEP team should convene to develop an appropriate behavior plan for the student. If the manifestation determination conference concludes that the student's behavior is not a manifestation of the student's disability, a hearing officer may impose whatever long-term suspension or expulsion policy allows. The District has no obligation to continue to provide educational services to a 504 student pursuant to the 504 accommodation plan during the period of a long-term suspension or expulsion. However, the District must continue to provide educational services for students eligible under IDEA. A student with a disability under IDEA may be referred to an Interim Alternative Educational Setting in circumstances involving the use or possession of drugs, weapons, or serious bodily injury.

- ❖ Oral or written notices of the charges presented to the student.
- ❖ An opportunity to present the student's side of the story in an informal meeting.
- ❖ The allowance, for safety consideration, for a student to be removed from the school prior to an informal meeting.
- ❖ Notification of parents about suspension of student.
- ❖ Parent has a right to an informal conference with the Principal.
- ❖ If a parent is not satisfied with the decision by the Principal, they are entitled to request a review or informal meeting with the Executive Director of Tucson Youth Development.

## **DISCIPLINE AND RESTITUTION**

Discipline may be imposed for good cause when a student has violated ACE/YouthWorks Charter High School Code of Conduct, administrative regulation, or school rule, or when the student has engaged in conduct that a reasonable person would believe to be wrong. For the purpose of this policy, parents(s), guardian(s), shall be deemed the parent or parents with whom the student resides during the school year. The parent(s) of a student are legally responsible for

damage to school property caused by that student. Both the parent(s) and the student may be required to pay for repair or provide replacement of damaged property through the appropriate civil process. The student may also face suspension, expulsion, or other discipline. Parents are not responsible for damage caused by emancipated pupils.

### **EMERGENCY SUSPENSION**

Any ACE/YW student may be immediately removed from school if an emergency exists such that the student's presence in school poses a danger to person or property or an ongoing threat of disruption to the academic process. **If the student is suspended, the student's parent(s) shall be notified immediately by telephone or personal contact.**

### **DRESS CODE**

The ACE/YW Charter High School Policy regarding dress guidelines is intended to promote neatness, cleanliness, professionalism, and appropriateness. Clothing that is "distracting to the learning environment" does not meet the dress code policy. While TYD does not dictate style it is expected that students will abide by the following rules demonstrating appropriateness in dress as though this were their daily place of business.

- Shoes are required to be worn in school. No house or bedroom slippers.
- No bandanas, headbands, or du-rags may be worn.
- Hair accessories or items worn in the hair must serve the purpose of restraining or holding back hair. It should not cover the face or forehead and should be minimal in nature.
- Dark glasses may not be worn inside buildings unless a documented health problem exists.
- No gang related apparel or items are allowed.
- Students MAY NOT wear any clothing and/or accessories in school buildings or on school grounds that are:
  - ❖ Hazardous, damaging, or presenting danger to school property or persons including but not limited to: extended belts, choke chains, dog collars, wallet chains or any kind of spiked apparel or jewelry.
  - ❖ Depicting and /or promoting and /or endorsing illegal or violent activities, sexual activities, illegal drugs, tobacco, or alcohol related products.
  - ❖ Vulgar, obscene, indecent, libelous, or revealing, degrading of others on the basis of race, color, religion, ancestry, national origin, gender, sexual orientation or disability and/or distracting so as to interfere with the teaching or learning process.
  - ❖ Extremely revealing or short garments including but not limited to short shorts, short skirts, short dresses, transparent or see through leggings, or extremely tight clothing. Garments must cover buttocks fully when sitting, standing or bending over, and must cover/hide undergarments.

- ❖ Tube tops, net or mesh tops, swimsuits, strapless tops, spaghetti strap tops, halter tops, plunging necklines, backless dresses or shirts, corsets, bustier, muscle shirts, basketball shirts without an accompanying T-shirt, garments with plunging necklines. Tops must cover midsection including belly button.
- ❖ Transparent and see through garments, lingerie, bathrobes, or items designated as sleep ware or pajamas.
- ❖ No “sagging”. Belts or beltline of pants must be above the buttocks, around the hips not thighs, should stay up without being held up by student and boxers/undergarments exposure should be minimal.

Students who violate ACE/YouthWorks Charter High School dress code standards will receive the following guidance and discipline;

1. *Verbal Warning and Review of Dress Code policy* - Student will be counseled and review dress code with staff member. Student may return to class if clothing can be covered, modified or changed. Student may work in another location if clothing is overly distracting. Parent is not notified at this time.
2. *Written Referral and Parent Notification* – Student will be counseled by Admin, parent will be notified of dress code violation and student may be sent home for the remainder of the day if clothing cannot be covered, modified or changed.
3. *Suspension (up to 3 days)* – Student will be suspended for at least 1 day, parent will be notified and receive a copy of dress code policy. A parent meeting may be required before the student can return to school depending on severity and frequency of dress code violations.

### LEAVING CAMPUS

Once a student has arrived for their regular scheduled classes they are **NOT** permitted to leave the campus **WITHOUT** parental permission either written or verbal via telephone. If a student gets sick during regularly scheduled hours they are to inform the Office and a call will be made home to inform the parent of the illness. **NO STUDENTS WILL BE PERMITTED TO LEAVE CAMPUS TO PURCHASE FOOD.**

Doctor appointments should be made for times when the student is not scheduled for class. In the event that a student must see the Doctor during class hours he/she **MUST** bring in a note (or a call from parent) and a parent **MUST** sign them out. Failure to obtain permission will result in disciplinary action.

### ELECTRONIC DEVICES

Electronic devices, including, but not limited to cell phones, video cameras, camcorders, hand-held computer games, and other unspecified devices are **NOT** permitted in the classrooms and are not to be used during the time a student is in the classroom. **THE SCHOOL WILL NOT BE RESPONSIBLE FOR ANY THEFT, DAMAGE, OR OTHER LOSS RELATED TO THESE DEVICES.**

## COOPERATION WITH LAW ENFORCEMENT AGENCIES

It is important for all staff, students, and parents to understand that, in addition to taking disciplinary action at the school level, certain criminal and/or disruptive behavior may be reported to appropriate law enforcement agencies for follow-up. We will cooperate with any investigation conducted by any authorized law enforcement agency.

## ATTENDANCE CONTRACT

ACE/YW Charter High Schools have student attendance policies that require students attend school regularly in order to receive credit. These policies are intended to ensure students are in school every day unless they are ill and their absence is excused by a parent/guardian. Earning credit at ACE/YW Charter High Schools requires regular attendance and participation in class. By signing this contract, students and parents/guardians agree that students will attend school regularly in order to continue the student's enrollment at ACE/YW.

**Attendance Policy:** ACE/YW Charter High Schools expect all students to attend school every day, as scheduled, unless their absence is excused by a parent or guardian. Absences should occur only in the case of illness or emergency. Parents and guardians should schedule appointments, family vacations and other travel for students at times students are not scheduled to be in school. The initial 10 days of enrollment are considered probationary and it is expected no absences will occur during this period.

Any student who is absent 4 or more days during an academic quarter may be required to participate in an administrative conference. The conference will include the student, the student's parent or guardian, and a school administrator. At this conference, the reason for the student's absence will be determined and plans will be developed to improve the student's attendance. Continued enrollment at ACE/YW is contingent on the student and parent/guardian agreeing to the attendance improvement plan and the student's attendance improving as agreed in the plan.

Students who have significant absences will not be able to keep up with course work which could impact their ability to receive credit for classes. Students must be in class, participate in class activities and discussions and complete course work in a timely manner in order to receive credit. Administrative Staff will call absent students daily. Teachers will contact parents/guardians when a student is absent or tardy three times in a row or within 5 school days, which may mean multiple phone calls each day if a student is not attending school regularly. Students who miss class are expected to "make up" the time by working with teachers during extended learning time, before or after school, in order to receive make up work, take missing quizzes or tests, or receive additional help.

**Student and Parent/Guardian Acknowledgment:** As a student, I agree to follow and adhere to this attendance policy. As a parent/guardian of an ACE/YW student, I agree to support my student's need for excellent attendance in order for my student to earn credit and achieve academic success.



# ACCEPTABLE USE POLICY (AUP) FOR DISTRICT COMPUTER SYSTEMS

## Information for Students and Parents

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The District's Acceptable Use Policy ("AUP") is to prevent unauthorized access and other unlawful activities by users online, prevent unauthorized disclosure of or access to sensitive information, and to comply with the Children's Internet Protection Act ("CIPA"). As used in this policy, "user" includes anyone using the computers, Internet, email, chat rooms and other forms of direct electronic communications or equipment provided by the District (the "network.").

**Only current students or employees are authorized to use the network.**

The District will use technology protection measures to block or filter, to the extent practicable, access of visual depictions that are *obscene, pornographic, and harmful to minors* over the network. The District reserves the right to monitor users' online activities and to access, review, copy, and store or delete any electronic communication or files and disclose them to others as it deems necessary. Users should have no expectation of privacy regarding their use of District property, network and/or Internet access or files, including email.

### Acceptable Uses of the LAUSD Computer Network or the Internet

Schools must verify each year students using the computer network and Internet access for that school year have a signed page acknowledging this policy. Students who are under 18 must have their parents or guardians sign this page and schools must keep it on file. Once signed that permission/acknowledgement page remains in effect until revoked by the parent, or the student loses the privilege of using the District's network due to violation of this policy or is no longer recognized as a currently enrolled student. Even without signature, all users must follow this policy and report any misuse of the network or Internet to a teacher, supervisor or other appropriate District personnel. Access is provided for education and District business use only.

**By using the network, users have agreed to this policy.** If a user is uncertain about whether a particular use is acceptable or appropriate, he or she should consult a teacher, supervisor or other appropriate District personnel.

### Unacceptable Uses of the Computer Network or Internet

These are examples of inappropriate activity on the District website, but the District reserves the right to take immediate action regarding activities (1) that create security and/or safety issues for the District, students, employees, schools, network or computer resources, or (2) that expend District resources on content the District in its sole discretion determines lacks legitimate educational content/purpose, or (3) other activities as determined by District as inappropriate.

- **Violating any state or federal law or municipal ordinance, such as: Accessing or transmitting pornography of any kind, obscene depictions, harmful materials, materials that encourage others to violate the law, confidential information or copyrighted materials;**
- **Criminal activities that can be punished under law;**
- **Selling or purchasing illegal items or substances;**
- **Obtaining and/or using anonymous email sites; spamming; spreading viruses;**
- **Using proxies, anonymizer, or any means to circumvent filtering;**
- **Causing harm to others or damage to their property, such as:**

1. Using profane, abusive, or impolite language; threatening, harassing, or making damaging or false statements about others or accessing, transmitting, or downloading offensive, harassing, or disparaging materials;
2. Deleting, copying, modifying, or forging other users' names, emails, files, or data; disguising one's identity, impersonating other users, or sending anonymous email;
3. Damaging computer equipment, files, data or the network in any way, including intentionally accessing, transmitting or downloading computer viruses or other harmful files or programs, or disrupting any computer system performance;
4. Using any District computer to pursue "hacking," internal or external to the District, or attempting to access information protected by privacy laws; or
5. Accessing, transmitting or downloading large files, including "chain letters" or any type of "pyramid schemes".

● **Engaging in uses that jeopardize access or lead to unauthorized access into others' accounts or other computer networks, such as:**

1. Using another's account password(s) or identifier(s);
2. Interfering with other users' ability to access their account(s); or
3. Disclosing anyone's password to others or allowing them to use another's account(s).

● **Using the network or Internet for Commercial purposes:**

1. Using the network or Internet for personal financial gain;
2. Using the network or Internet for personal advertising, promotion, or financial gain; or
3. Conducting business activities and/or engaging in fundraising or public relations activities such as solicitation for religious purposes, lobbying for personal political purposes.

**Student Internet Safety**

1. Students shall not reveal on the Internet personal information about themselves or other persons. For example, students should not reveal their name, home address, telephone number, or display photographs of themselves or others;
2. Students shall not meet in person anyone they have met only on the Internet; and
3. Students must abide by all laws, this Acceptable Use Policy and all District security policies.

**Penalties for Improper Use**

The use of a District account is a privilege, not a right, and misuse will result in the restriction or cancellation of the account. Misuse may also lead to disciplinary and/or legal action for both students and employees, including suspension, expulsion, dismissal from District employment, or criminal prosecution by government authorities.

**Disclaimer**

The District makes no guarantees about the quality of the services provided and is not responsible for any claims, losses, damages, costs, or other obligations arising from use of the network or accounts. Any additional charges a user accrues due to the use of the District's network are to be borne by the user. The District also denies any responsibility for the accuracy or quality of the information obtained through user access. Any statement, accessible on the computer network or the Internet, is understood to be the author's individual point of view and not that of the District, its affiliates, or employees.

## PARENT-STUDENT-SCHOOL COMPACT

The school has jointly developed with parents of children served a school-parent compact. This compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. The means by which the school and parents will build and develop a partnership to help children achieve the State's high standards is described in this compact.

### The School's Responsibility:

The school's responsibility is to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the State's student academic achievement standards. In order to meet this responsibility, the school agrees to:

- Believe that each student can learn.
- Show respect for each child and his/her family.
- Come to class prepared to teach and work with each student.
- **Demonstrate professional behavior and a positive attitude.**
- **Provide an environment conducive to learning.**
- **Staff our school with appropriately certified teachers with excellent content knowledge.**
- Help each student grow to his/her fullest potential.
- Enforce school and classroom rules fairly and consistently.
- Maintain open lines of communication with the student and his/her parents.
- See ways to invite and involve parents in our school programs and activities.

### The Parent/Guardian's Responsibility:

The parents' responsibility includes supporting their children's learning in ways such as monitoring attendance, homework completion, and course progress; volunteering in their child's classroom; and participating as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. In order to meet these responsibilities, the parent and/or guardian agrees to:

- See that my son/daughter attends school every day and arrives on time ready to learn.
- Provide a home environment that encourages my son/daughter to learn and grow.
- Monitor my students progress in classes by making sure homework is done, checking grades online, and supporting learning at home.
- Communicate on a regular basis with my son/daughter's teacher through Power School, email, phones call or attend parent teacher conference.
- Support ACE/YW Charter in developing positive behaviors and enforcing school rules.
- Discuss school assignments, progress and activities daily with my son/daughter, and actively monitor their academic growth and progress towards graduation.
- Encourage my son/daughter to read at home, be curious, and always do their best.
- Be committed to be involved in whatever way I can with our school. Examples of my involvement could include: attending parent meetings and activities, classroom visitations and volunteering at our school.

- Work with ACE/YW Charter High to help increase my students' academic growth participating in district benchmarks and AIMS testing.
- Show respect and support for my son/daughter, the teachers, staff and the school.

#### The Student's Responsibility:

The students' responsibilities include being actively involved in their own academic achievement. Rather than sitting passively and expecting to realize their academic goals through the combined efforts of their parents and teachers, students will work diligently to make academic progress. In order to meet this responsibility, the student agrees to:

- Always do my best in my work and in my behavior.
- Work cooperatively with my peers and school staff.
- Show respect for myself, my parents, my school and others.
- Read the School Handbook, and accept responsibility for following ACE/YW Charter expectations and rules.
- Take pride in our school, have a positive attitude and be open to new experiences.
- Consider school my current career; come each day dressed appropriately, on time and ready to work and achieve.
- Participate in class fully each day, complete assignments, projects and homework to the best of my ability and ask for help when I need it.
- Work with my teachers in excelling academically.
- **Contract with myself to never give up. I am willing and able to learn and grow. I will graduate high school and be a successful member of my community.**

#### An Ongoing Process for Communication:

The importance of communication between teachers and parents on an ongoing basis cannot be overstressed. It is crucial to the academic success of students that, at a minimum:

- Parent-teacher conferences will be scheduled quarterly as needed, during which the compact be discussed as the compact relates to the individual child's achievement;
- Frequent reports be made by the school to parents on their children's progress; and
- Reasonable access be provided to staff and parents are made aware of opportunities to volunteer and participate in their child's class as well as to observe classroom activities.

## **PACTO DE PADRES-ESTUDIANTES-ESCUELA**

La escuela ha desarrollado junto con los padres de los estudiantes cumplir un pacto. Este pacto afecta como padres, todo el personal docente y estudiantes compartirán la responsabilidad para mejorar el nivel académico de los estudiantes. Esto significa que la escuela y los padres construirán y desarrollarán un compromiso a sus hijos para llevar a cabo el estado más alto de niveles académicos es descrito en este Pacto.

### **Responsabilidades de la Escuela:**

La responsabilidad de la escuela es proveer alta calidad de referencia y apoyo del personal docente y un efectivo desarrollo de aprendizaje que favorezca al estudiante el compromiso al estado más alto del nivel académico dentro de los standards del Estado. En orden para llevar a cabo esta responsabilidad La escuela acepta que:

- Confía que cada estudiante puede aprender.
- Demuestra respeto a cada estudiante y su familia.
- Llegar a clase preparado para enseñar y trabajar con cada estudiante.
- Demostrar profesionalismo y actitud positiva.
- Proveer una atmósfera con conducta para aprender.
- Emplear nuestra escuela con graduación Estatal, personal docente con alta calidad.
- Ayudar a cada estudiante a crecer en su total potencial.
- Enforzar la escuela y salón de clase con reglas justas y consistentemente.
- Mantener abierta la comunicación con los estudiantes y sus padres.
- Ver formas de invitar e involucrar padres en nuestros programas y actividades de la escuela.

### **La Responsabilidad de los Padres/Guardiana:**

La responsabilidad de los padres incluye apoyar el aprendizaje de sus hijos como: Monitorear su asistencia a la escuela, tareas completas, y el ver graduación; voluntariado en clases de sus hijos/as; y graduación apropiada, en decisiones relacionadas en la graduación de sus hijos/as en una manera positiva y tiempo con calidad. En orden para llevar a cabo estas responsabilidades, el padre/guardian acepta lo siguiente:

- Monitorear a mi hijo/hija que asista a la escuela regularmente y puntualmente.
- Proveer un ambiente en casa que motive a mi hijo/hija a su aprendizaje.
- Insistir que toda tarea en casa asignada están completas.
- Comunicarse regularmente con el instructor de mi hijo/hija.
- Apoyar en ACE/YW Charter en desarrollar comportamiento positivo.
- Hablar acerca de los objetivos, progreso y actividades de la escuela a diario con mi hijo/hija.
- Motivar a mi hijo/hija a leer en casa y monitorear la graduación.
- Compromiso para involucrarse de alguna manera en la escuela. Ejemplos de compromisos podrían incluir: atendiendo juntas de padres y actividades, visita a las clases y voluntariado en nuestra escuela.
- Trabajar con ACE/YW Charter High School en promover la graduación diaria de los objetivos y el alto nivel académico en los exámenes AIMS en orden para su graduación.
- Demostrar respeto y apoyo para mi hijo/hija, personal docente y la escuela.

### **Las responsabilidades del Estudiante:**

Las responsabilidades del estudiante incluye el estar activamente involucrado en sus propios objetivos academicos. En lugar de sentarse pasivamente y esperando para darse cuenta sus objetivos academicos sobre los esfuerzos combinados de sus padres y maestros, estudiantes trabajaran delegadamente para tener progreso academico. En orden para llevar a cabo estas responsabilidades, el estudiante acepta lo siguiente:

- Siempre hacer lo mejor en mi trabajo y mi comportamiento.
- Trabajar cooperativamente con mis compañeros y el personal docente.
- Demostrar respeto a mi mismo/misma, mis padres, mi escuela y otros.
- Leer la guia de la escuela y aceptar responsablemente para seguir ACE/YW Charter regulaciones.
- Tomar orgullo de nuestra escuela.
- Considerar la escuela mi propia carrera, asistir cada dia bien vestido/vestida apropiadamente, estar puntual y listo/lista para estudiar.
- Completar NovaNet clases y paquete de trabajo puntual en orden para mantener mis creditos acumulados para mi raduación.
- Trabajar con mi instructor en excelencia raduaciónnte y pasar los exámenes AIMS como requisito para mi raduación.
- **Pacto conmigo mismo nunca darme por vencido. Quiero mi raduación.**

#### Un proceso para comunicación:

La importancia de la comunicación entre los intructores y padres en forma regular no puede ser estrezante. Es crucial para el éxito académico del los estudiantes que, al menos:

- Padres-Instructor tener una conferencia al menos una vez al año, durante el cual se habla como el pacto se relaciona a cada objetivo del estudiante individualmente;
- Frecuente reportes se harán por la escuela a padres sobre sus hijos/hijas progreso; y
- Razonable acceso será dado a empleados y padres para informarlos de oportunidades de voluntariado y participar en sus hijos/hijas clases como también observar activides en clase.

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**DISCIPLINE POLICIES AND PROCEDURES**

My parent and/or guardian and I have been provided a copy of the ACE/YW High Schools Code of Conduct. I understand that it is my responsibility to read and be familiar with the policies and procedures listed below:

- Code of Conduct
- Drug and/or Alcohol Use
- Due Process
- Discipline and Restitution
- Emergency Suspension
- Dress Code
- Leaving Campus
- Electronic Devices
- Cooperation with Law Enforcement Agencies
- Attendance Contract
- Acceptable Use Policy (AUP) for District Computer Systems
- Parent-Student-School Compact
- Student Parking

If I or my parent/guardian have any questions or concerns regarding any policies, I/we understand that it is my/our responsibility and right to consult with a school administrative official including the principal and/or assistant principal. If my/our question(s) are not satisfactorily answered at the school level, I/we may take our question(s) and/or concern(s) to the District Office at 1901 N. Stone Avenue, Tucson, AZ 85705.

**I have read, understand, and agree to abide by the provisions of the ACE/YW Charter High Schools Code of Conduct including each of the policies and/or procedures described above.**

\_\_\_\_\_  
**Please Print Student Name**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Administrator Signature**

\_\_\_\_\_  
**Date**